

HEAD OFFICE

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Molemole Municipality

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 501 2371
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www.molemole.gov.za

+ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Ralephenya TD

Ref: CORP: 8/1/15

27 November 2020

REQUEST FOR QUOTATION FROM SUITABLE SERVICE PROVIDERS REGISTERED ON THE CENTRAL SUPPLIER DATABASE FOR REPAIRS AND RENOVATION OF MOLEMOLE MOGWADI OLD BUILDING OFFICE, MOGWADI TECHNICAL BUILDING AS PER SPECIFICATION BELOW

1. **BID SPECIFICATION** [Quotations should be on the company letterhead with the below layout:

MOGWADI OLD BUILDING AND TECHNICAL BUILDING					
ITEM NO	DESCRIPTION	UNIT OF MEASUREMENT	QTY	UNIT PRICE	TOTAL PRICE
1.	Take out and replace existing carport nets complete (6m x 6m)	No	04		
2.	Repair and fix to posts existing carport nets (7.6m x 5.0m)	No	04		
3.	Supply and installation of new carport net complete (7.6m x 5.0m)	No	01		
4.	Repair and fix to posts existing carport nets at technical building (6m x 6m)	No	02		
5.	Fixing and painting of 9 carport bay steel posts at old building	No	09		
6.	Brick up and patching/closing up of wall openings with plaster and finish with paint	M2	30		
7.	Breaking down existing walls and make good finish on walls and floor	M2	40		
8.	Take out and remove existing door including frame	No	01		
9.	Take out and replace existing door including new door lockset	No	01		
10.	Take out and remove existing door frames	No	02		
11.	Take out existing kitchen unit (900mm high) including sink	M	04		
12.	Supply and installation of new kitchen unit with cupboards (900mm high)	M	04		
13.	Supply and installation of new double bowel sink	No	01		

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MOGWADI OLD BUILDING AND TECHNICAL BUILDING					
ITEM NO	DESCRIPTION	UNIT OF MEASUREMENT	QTY	UNIT PRICE	TOTAL PRICE
14.	Take out and remove existing toilets including pipes and make good finish on walls	No	03		
15.	Take out and remove existing urinals including pipes and make good finish on walls	No	02		
16.	Take out and remove existing basins including taps and pipes and make good finish on walls	No	03		
17.	Fixing trellidors burglar old building front door	No	01		
18.	Changing of locks for Trellidors	No	05		
19.	Take out and replace existing damaged ceiling including cornice	M2	10		
20.	Painting of new ceiling	M2	10		
21.	Supply and installation of stacking shelves consisting of 3 compartments complete (2m x 1.5m high)	No	01		
22.	Take out and replace existing damaged cornice, including painting of new cornice for technical building	M	10		
23.	Supply and installation of shower room doors (904mm x 2100mm high) for technical building	No	07		
24.	Take out existing double door	No	01		
25.	Supply and installation of steel security double door	No	01		
Subtotal					
Vat at 15% [If Vat registered]					
Grand Total					

2. The following documentation should accompany the quotations to qualify the bidder for evaluation:

- a) The recent up-to-date central supplier data (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b) The Master Registration Number or tax compliance status pin
- c) A certified COPY of a valid letter of good standing from compensation commissioner
- d) A valid copy of CIDB grading of 1 GB.
- e) A certified copy of valid BBBEE certificate (Original also accepted)
- f) Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]

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- g) Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

Stage 1: Evaluation on functionality

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBBEE).

Criteria	Weights	Applicable values
Proof of RELEVANT experience by the bidding company in repairs and maintenance of buildings. Attach appointment letters with contactable references on Client's company letterhead Attach a maximum of 05 projects only	60	Poor = 1 Average = 2 Good = 3 Very good = 4
MS(Microsoft) Projects implementation programme detailing -activities and time frames -key milestones of the project	25	Excellent = 5
Specify warranty period on each item renovated and/or supplied on the company's letterhead.	15	
Total functionality score	100	

Bidders that score less than 80% (rounded to the nearest decimal point) will be disqualified from further bid evaluations


3. The following conditions will apply:

- a) Quotations must be on an official letterhead of the company;
- b) Prices (s) must be firm and must be inclusive of VAT (if applicable);
- c) The appointed bidder will be bound by the submitted methodology as required under Functionality below;
- d) Failure to deliver within the 30 days may result in the municipality cancelling the order;
- h) Quotations will be evaluated according to 80/20 points system whereby 80 points will be for price and 20 points will be allocated in line with Preferential Procurement Policy framework, 2000 and BBBEE regulations. Attach Valid Certified copy of BBBEE certificates (ORIGINAL also accepted)

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- e) Payment will be effected within 30 days from receipt of the invoice and all supporting documentation;
 - f) The appointed service provider must attach the latest bank confirmation letter together with the invoice.
 - g) The municipality is not bound to accept the lowest or any Bid and reserves the right to not accept any quotation either wholly or a part thereof;
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- Kindly direct all Technical enquiries to **Ms Khoza K** at **015 501 2301** between 08H00 to 16H30 during the weekdays. All quotations should be submitted in the RFQ tender box situated at Mogwadi offices, no 303 Church Street by latest **04 December 2020**, at **11h00am**, clearly marked **“RENOVATION OF MOGWADI OLD BUILDING”**
 - No quotation will be accepted after the closing date and time


Mr. MOSENA ML
MUNICIPAL MANAGER
Corp: 8/1/15

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